

## Archives

Arcline are the recognised experts in the provision of high quality archival services. All of our archivists are professionally qualified, holding the postgraduate Higher Diploma in Archival Studies from UCD or an equivalent UK qualification.

Our services include:

- Feasibility studies and strategic plans for the development of archival services and facilities.
  - Arrangement and listing of archives, giving full intellectual control and access to their contents.
  - Full retrieval capabilities through Arcline's tailor-made databases.
  - Physical protection through the use of archival-quality folders, boxes and other protective materials.
  - Advice on optimum storage conditions in order to provide maximum long-term protection.
  - Advice on conservation and repair of vulnerable documents.
  - Advice on educational or publicity use of archives through exhibitions or publications
- Arcline has worked closely with several public agencies in helping them to meet their obligations to transfer records to the National Archives.

Our archival services have involved us in working with large bodies of sensitive and confidential records. Our clients are re-assured by our standards of professionalism and discretion.